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Instructions to Prepare a Conceptual Water Quality Management Plan (WQMP) or Conceptual Non-Priority Water Quality Plan (WQP)

Effective August 17, 2011, each discretionary planning application submittal must include a "Conceptual Water Quality Management Plan (WQMP)" or "Conceptual Water Quality Plan (WQP) unless exempt. To determine if project is exempt, please see "When Is A WQMP Required?" Non-exempt projects shall submit a conceptual WQMP or WQP and follow the instructions below.

North Orange County (Santa Ana Region):

- 1. Determine if the project is a Priority or Non-Priority project by using the *Checklist for Categorizing Projects as "Priority" or "Non-Priority"*
- 2. For "Priority" projects, please use the North Orange County "Priority" Project Water Quality Management Plan (WQMP) Template
- 3. For "Non-Priority" projects, please use the North Orange County "Non-Priority" Project Water Quality Plan (WQP) Template

South Orange County (San Diego Region)

- 1. Determine if the project is a Priority or Non-Priority project by using the *Checklist for Categorizing Projects as "Priority" or "Non-Priority"*
- 2. For both "Priority" and "Non-Priority" projects, please use the "South Orange County Water Quality Management Plan (WQMP) Template"

Both Regions:

- On the cover page of the WQMP or WQP, please add the word "CONCEPTUAL" across the top
- 2. Add a "Conceptual" watermark that will print on each of the document
- 3. Add "Conceptual" to the header of each page of the document
- 4. On the BMP Exhibit (Site Plan), add "Conceptual" at the top of the title block located in the lower right hand corner
- 5. In Section I, under "Water Quality Conditions of Approval or Issuance," please enter: "Conditions of Approval have not yet been applied."
- 6. Educational materials do not have to be added to the WQMP until the Final WQMP is approved prior to grading/building permit issuance.

Please see the example attached. All documents listed above can be found at: http://www.ocplanning.net/WaterQuality.aspx



CONCEPTUAL

County of Orange/Santa Ana Region
Priority Project
Water Quality Management Plan
(WQMP)

Project Name:

Insert-Project Name

INSERT GRADING PERMIT NO., BUILDING PERMIT NO., OR PLANNING PPLICATION NO., PROJECT SITE ADDRESS, TRACT/LOT NUMBER(S), AND APN

Prepared for:

Insert Owner/Developer Name

Insert Street Address
Insert City, State, ZIP
Insert Telephone

Prepared by:

Insert Preparer Name/Consulting/Engineering Firm Name
Insert Street Address
Insert City, State, ZIP
Insert Telephone and Email address

Insert Date Prepared/Revised (include all previous dates)

Please place preparer's stamp here